

# LESSONS LEARNED WORKSHOP

## 1 DAY IN CLASS AGENDA

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Integrating Lessons Learned process  
in Operational & Logistics planning

## Lessons Learned Workshop

Integrating Lessons Learned process in Operational & Logistics planning

Day	Time	Subject	Notes
<b>Lessons Learned Workshop</b>			
Day 1	0800-0845	<u><b>General Terms of Lessons learned</b></u> <ul style="list-style-type: none"> <li>About Lessons Learned</li> <li>Contents of the workshop and training approach</li> <li>Defining Change process</li> <li>Basic terms of Lessons Learned</li> </ul>	Activities Case Studies Discussion
<b>Break 15 minutes</b>			
Day 1	0900-1000	<u><b>Lessons Learned Process Phase 1</b></u> <ul style="list-style-type: none"> <li>Lessons Learned NATO process</li> <li>ODCR part of NATO LL process</li> <li>Lessons Learned and customized KANBAN boards</li> </ul>	Activities Case Studies Discussion
<b>Break 15 minutes</b>			
Day 1	1015-1115	<u><b>Lessons Learned Workshop Phase 1</b></u> <ul style="list-style-type: none"> <li>Combine Lessons Learned process with Agile techniques</li> <li>Begin of LL Workshop in Syndicates (LL Analysis steps of phase 1)</li> <li>Questions &amp; Discussion</li> </ul>	Activities Case Studies Discussion
<b>Break 15 minutes</b>			
Day 1	1130-1215	<u><b>Lessons Learned Process Phase 2</b></u> <ul style="list-style-type: none"> <li>Remedial Action: Decide</li> <li>Remedial Action: Implement &amp; Validate</li> <li>Remedial Action: Final LL</li> </ul>	Activities Case Studies Discussion
<b>Break 15 minutes</b>			

<b>Day 1</b>	1230-1315	<b><u>Lessons Learned Workshop Phase 2</u></b> <ul style="list-style-type: none"> <li>• LL Workshop in Syndicates Phase 2</li> <li>• Questions &amp; Discussion</li> </ul>	Activities Case Studies Discussion
<b>Break 15 minutes</b>			
<b>Day 1</b>	1330-1430	<b><u>Lessons Learned Workshop Phase 3</u></b> <ul style="list-style-type: none"> <li>• Presentation of 3 Teams</li> <li>• Review of Workshop</li> <li>• Key Take Away Points</li> <li>• Questions &amp; Discussion</li> </ul>	Activities Case Studies Discussion