

LESSONS LEARNED WORKSHOP

2 DAYS IN CLASS AGENDA

Integrating Lessons Learned process
in Operational & Logistics planning

Lessons Learned Workshop

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Day	Time	Subject	Notes
Lessons Learned Workshop Day 1			
TBD	0900-0945	General Terms of Lessons learned <ul style="list-style-type: none"> About Lessons Learned Contents of the workshop and training approach Defining Change process Basic terms of Lessons Learned 	Activities Case Studies Discussion
Break 15 minutes			
TBD	1000-1045	Lessons Learned Process Phase 1 <ul style="list-style-type: none"> Lessons Learned NATO process ODCR part of NATO LL process (Observation-Discussion-Conclusion-Recommendations) 	Activities Case Studies Discussion
Break 15 minutes			
TBD	1100-1130	Lessons Learned Process Phase 1 <ul style="list-style-type: none"> Lessons Learned and customized KANBAN boards Combine Lessons Learned process with Agile techniques Guidelines for the LL Workshop in Syndicates (LL Analysis steps of phase 1) 	Activities Case Studies Discussion
Break 15 minutes			
TBD	1145-1245	Lessons Learned Workshop Phase 1 <ul style="list-style-type: none"> Establishment of the 3 Workshop teams LL Workshop in Syndicates (LL Analysis steps of phase 1) 	
Break 15 minutes			
TBD	1300-1330	<ul style="list-style-type: none"> Presentation of LI and Possible Best practices from 3 teams Review of Day 1 Questions & Discussion 	

Lessons Learned Workshop Day 2			
TBD	0900-0945	Lessons Learned Process Phase 2 <ul style="list-style-type: none"> Review of Day 1 Remedial Action: Decide 	Activities Case Studies Discussion
Break 15 minutes			
TBD	1000-1045	Lessons Learned Process Phase 2 <ul style="list-style-type: none"> Remedial Action: Implement & Validate Remedial Action: Final LL 	Activities Case Studies Discussion
Break 15 minutes			
TBD	1100-1200	Lessons Learned Workshop Phase 2 <ul style="list-style-type: none"> LL Workshop in Syndicates Phase 2 	
Break 15 minutes			
TBD	1215-1245	Lessons Learned Workshop Phase 3 <ul style="list-style-type: none"> Presentation of 3 Teams Review of Workshop Key Take Away Points Questions & Discussion 	Activities Case Studies Discussion
Break 15 minutes			
TBD	1300-1330	Graduation Ceremony	Activities Case Studies Discussion